



Welcome to DonorSphere!

You can now access your Donor Advised Fund at the Jewish Community Foundation of Greater Mercer using DonorSphere. Your online fund account is easy to navigate, and some highlighted features include the following.

Once logged into your DonorSphere online fund account, you will be able to immediately view:

- **Total Fund Balance** and Available Fund Balance (for making grants)
- **Latest Activity** including **Grants** previously recommended by your fund

You can easily take the following actions:

- **Make a Grant** – on this page, you will:
 - Enter a grantee
 - Enter a grant amount
 - Enter a grant purpose (if other than General Operating Support)
 - Choose donor recognition
All fund names will appear on letters to grantees unless you choose to be anonymous. You can decide how your name appears on the letter (formal/informal/custom) and if you want to share your address too.
 - Optional: Enter tribute information
*Under “Additional Acknowledgement” please type, **In Memory of Name** or **In Honor of Name**. Please acknowledge to **Name, Address, City, State, Zip**.*
- **Give to My Fund** – you now have the option of making a contribution to your fund by credit card. Master Card and Visa are currently accepted. Amex is coming soon. This is a new feature. We will continue to accept checks and transfers of securities.

Under **View Fund Summary**, you will be able find:

- Statements
- Grant History – view your grant history by “type” of organization (such as arts, education, health, housing etc.)

Under **More Links**, there are shortcuts to:

- Contact Information for JCFGM staff including a quick link to send us an email
- FAQs about DAFs
- Open a new DAF
- Transfer of Securities instructions
- Make a Life & Legacy Promise
- JCFGM’s page on LinkedIn, Facebook and Instagram – please follow our posts!

Under **User Profile**

- **Login Settings** – This is where you can find your Username (your email address) and change your Password